



IN KEEPING WITH CHANGES IN TECHNOLOGY AND CLIENT EXPECTATIONS
 THE OFFICES OF
 GELBERG FULCHER VELJI CHARTERED PROFESSIONAL ACCOUNTANTS
 AND
 PROFESSIONAL MANAGEMENT SERVICES (949738 ONTARIO INC.)

ARE VIRTUAL

OUR SECURE MAILING ADDRESS IS

UNIT 2- 14 PARR BLVD
 SUITE 217
 BOLTON ONTARIO
 L7E 4H1

ALL CORRESPONDENCE (LETTERS, INVOICES, CHEQUES, ETC.) FOR EITHER OF GELBERG FULCHER VELJI OR PROFESSIONAL MANAGEMENT SERVICES WHETHER FOR CORPORATE OR PERSONAL DATA SHOULD BE ADDRESSED TO THE SECURE MAILING ADDRESS INDICATED ABOVE

COMPANY OR PERSONAL DATA (DROP OFF)

WHEN THERE IS A NEED TO DROP OFF OR COURIER PERSONAL OR COMPANY DATA LABEL THE INFORMATION TO EITHER OF **GELBERG FULCHER VELJI** OR **PROFESSIONAL MANAGEMENT SERVICES** AND DELIVER TO THE ADDRESS PROVIDED ABOVE

ENSURE THAT ALL DATA IS ENCLOSED IN A SECURE SEALED ENVELOPE OR CONTAINER TO ENSURE CONFIDENTIALITY

TO CONTACT RICHARD FULCHER AT GELBERG FULCHER VELJI TELEPHONE:

(905) 857-0326 (EXT 1) and ask for Richard

TO CONTACT SHIRLEY FULCHER AT PROFESSIONAL MANAGEMENT SERVICES TELEPHONE:

(905) 857-0326 (EXT 2) and ask for Shirley